

External SharePoint Site Registration – Non-DOT employees

Although this is an open SharePoint community, meaning you are able to view the site without registering, users still need to register in order to participate on the site.

To register for an account:

- 1) Navigate to <https://collaboration.fhwa.dot.gov/FBA/Register.aspx>
- 2) Select “Request an Account”

Request an Account

Potential USDOT Users
For those with a dot.gov e-mail address

While you do not need to request an account, you do need to request basic access to the portal with [this link](#).


Potential Non-USDOT Users
For those without a dot.gov e-mail address

[Request an Account](#)

- 3) Enter the following information:
 - User Name
 - First Name
 - Last Name
 - Professional E-Mail
 - Organization
 - Enter the text from the scrambled image

User Name (Create a User Name):	<input type="text"/>
First Name (Given Name):	<input type="text"/>
Last Name (Surname):	<input type="text"/>
Professional E-Mail:	<input type="text"/>
Organization (Your Employer or Professional Affiliation):	<input type="text"/>

The picture below contains scrambled text with six characters.

Picture: 

Please enter the six characters from the picture above.

Text From Picture:

- 4) Select Request Account
- 5) Once your account registration is submitted, the request is sent to a site administrator for account approval.

Thank you for registering.

Our team will review your information and approve your account within two business days, usually within two business hours.

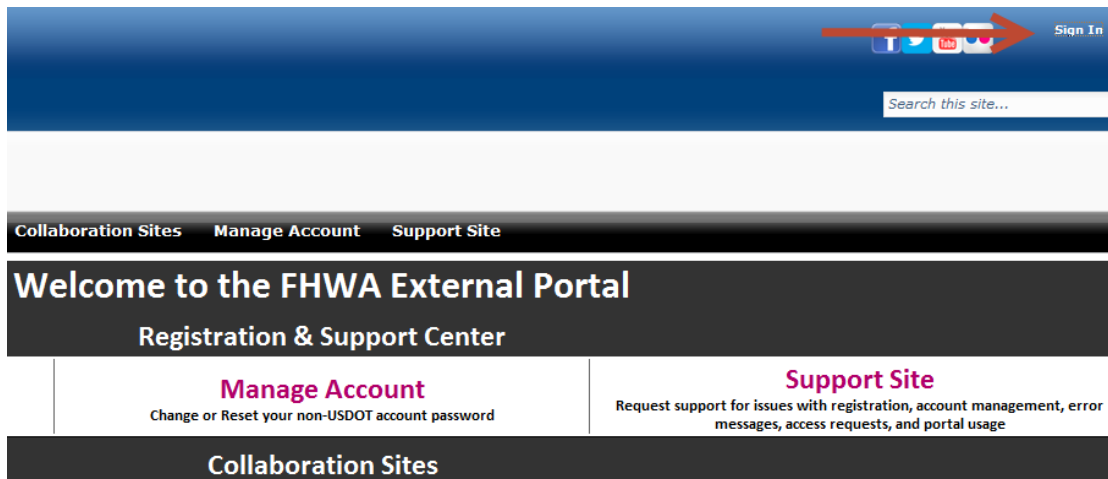
You will receive e-mails with your temporary password and approval information.

7. Once approved, the user will receive an account approval email and a temporary password.

To access the Web Conferencing Portal:

Navigate to the main page and select Sign In at the top right corner:

<https://collaboration.fhwa.dot.gov/default.aspx>



Enter your login credentials and select Submit:

Login

Login Name:
Password:

Forgot your password? Click [here](#) to recover.
New User? Click [here](#) to register.
DOT Users, click [here](#) to login with your ADDOT User ID.
Having problems logging in? Click [here](#) for assistance.
See our [Support Site](#) for any Issues or Questions

Web Conferencing will be the last community listed under the Open Sites heading on the left side of the page (in green).

Open Sites

Anyone can read content in open sites. Approved Non-USDOT and DOT users can request access to participate in all sites.

[Request Access to all Open Sites](#)

- [Transportation Economic Development](#)
- [Advancing Steel and Concrete Bridge Technology](#)
- [Highway Community Exchange \(HCX\)](#)
 - [Travel Monitoring](#)
 - [Alternative Contracting](#)
 - [Border Technology Exchange Working Group](#)
 - [Cross Border Data Dogs](#)
 - [National Household Travel Survey](#)
- [Livable Communities Discussion Board](#)
- [Operations Knowledge Communities](#)
- [Re:NEPA](#)
- [Real Estate Exchange](#)
- [Web Conferencing Portal](#)

Troubleshooting Common Errors:

-If you enter your username and password to log in, then select Sign in and the page simply refreshes:

Try logging in using this URL:

https://collaboration.fhwa.dot.gov/_layouts/ADFS.FBA.login/login.aspx?ReturnUrl=%2f_layouts%2fAuthenticate.aspx%3fSource%3d%252Fdefault%252Easpx&Source=%2Fdefault.aspx

-If you receive an Access Denied error:

If you have not requested an account, please do so. Make sure you are logged in to the site. If you are not logged in, please do so.